

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
17 November 2022

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair
Gina Hirst	Trustee
Brian Horrocks	Trustee (excused 7:30 pm)
Kendalyn Harris	Trustee (excused 8:05 pm)
Ryan Westergard	Trustee

Others meeting with the Board:

Matt Myers	Acting General Manager
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Lanese Hendrickson	Engineer
Kirk Nigro	Rocky Mountain Power
Logan Taggart	Rocky Mountain Power
Beverly Westle	EIP Ventures LLC
Lester Krone	EIP Ventures LLC
Deby Marshall	Resident/West Bountiful

1. OPEN MEETING:

The meeting was called to order at 5:05 p.m.

2. WELCOME NEW TRUSTEE:

The Chair welcomed Gina Hirst, appointed by Centerville City to fill the mid-term vacancy of Dee Hansen, who retired in September.

3. MINUTES:

The Chair asked for comments of the work session held 20 October 2022. After consideration motion was made by Kendalyn Harris seconded by Brian Horrocks to accept the work session Minutes as presented. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair then asked for comments of the regular Board Meeting held 20 October 2022. After consideration motion was made by Kendalyn Harris seconded by Brian Horrocks to accept the Minutes as presented. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye",

4. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report ending October/2022 was presented for review. The combined Revenue Budget has received 77% in revenues; The Collection System is 76% expended; Treatment Plants are 94% expended; Industrial Pretreatment is 88% expended; Capital Expansion is 63% expended; Water Quality Group (JR/FB) is 53% expended; OU2 Remediation is 85% expended; Water Quality Group (Utah Lake) is 93% expended; and General & Admin is 76% expended. The budget ratio to calendar months is 84%.

B. WASATCH RESOURCE RECOVERY (WRR).

The Budget Report ending October/2022 for WRR was presented for review. The Revenue Budget has received 25% in revenues and is 91% expended. The budget ratio to calendar months is 84%.

5. INVESTMENT REPORT:

Current investments (October/2022) are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$9.4 million at an interest rate of 2.8614% (funds are with PTIF); PTIF held approximately \$4.8 million at an interest rate of 2.8614%; and Moreton held approximately \$1.8 million at an interest rate of 2.4158%.

6. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 33005, 33039 and 33115. After consideration and some review motion was made by Ryan Westergard seconded by Mark Preece to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

7. APPROVAL OF SEWER LINE EASEMENTS:

A. NORTH SALT LAKE-CITY CENTER PHASE 2 - PROJECT NO. 10-20.

In order to serve this development located at approximately 71 North Hwy 89 in North Salt Lake, an easement is required as the new sanitary sewer main line does not fall within a dedicated street.

Motion was made by Kendalyn Harris seconded by Brian Horrocks to approve and accept this Easement as discussed. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

8. APPROVAL OF SEWER LINE DEEDS:

A. NORTH SALT LAKE-CITY CENTER PHASE 2 - PROJECT NO. 10-20.

The Deed for North Salt Lake-City Center Phase 2, located in North Salt Lake, has been received. The total sewer costs for this development are \$98,640.00.

Motion was made by Mark Preece seconded by Ryan Westergard to accept the Deed for North Salt Lake-City Center Phase 2. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

9. WATTSMART PRESENTATION - ROCKY MOUNTAIN POWER:

Kirk Nigro and Logan Taggart from Rocky Mountain Power presented the District with a check in the amount of \$402,775.80 for its participation in the WattSmart Program. The purpose of this program is to promote energy efficiency. This incentive was awarded based on power savings incorporated at WRR upon exchanging the old 1,400 HP feed gas compressor with a new 800 HP version with variable frequency drive. This is the equivalent of removing 2,098 tons of carbon dioxide or 410 gas powered passenger vehicles of greenhouse gas or electrical use of 370 homes for one year. This is a significant savings.

10. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF REAL PROPERTY:

Motion was made by Brian Horrocks seconded by Ryan Westergard to go into closed session. Motion carried unanimously via a roll call vote with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting closed at 5:35 p.m.

Motion was made by Brian Horrocks seconded by Ryan Westergard to return to the open session of the meeting. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting opened at 7:10 p.m.

11. CONSIDER THE SALE OF REAL PROPERTY:

No discussion.

12. NORTH PLANT NOTICE OF VIOLATION (NOV) - REPORT:

Review included North Plant violations and possible penalty from the Division of Water Quality (DWQ). The North Plant ammonia limits have been successively lowered in the past two permit cycles. The first reduction is still in effect as the effective date for the second reduction was negotiated to be September 1, 2026.

The current limits have been more difficult to meet than originally anticipated. Coupled with several mechanical failures, as well as increased solids production, has generated several ammonia exceedances detailed in the October 20, 2022, NOV. The newest permit offers ammonia load limits for winter season which will help with compliance during North Plant construction, but the ultimate solution for ammonia compliance will come with the upgrades in design phase presently.

13. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

The Facilities Plan has been submitted for State review. The deadline for construction completion remains September 1, 2026.

14. REVIEW FACILITIES PLAN:

As discussed earlier the Facilities Plan has been submitted to DWQ. The preferred alternative was discussed including building an MBBR, new primary clarifier, dewatering and headworks improvements.

The construction will be phased to include an option for a future algae project to supplement the MBBR. The District will wait and observe construction activities in Wisconsin on two more Algae installations, and gauge the success of those projects before further examination of the algae option. If algae treatment is not viable, a third anaerobic digester will need to be constructed at the North Plant to facilitate increased solids production.

A more thorough review of the Facilities Plan will be conducted by representatives from AQUA Engineering when the Impact Fee Facilities Plan is completed and presented to the Board.

15. SOUTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

There are still some outstanding items to be completed, including paving, digester safety equipment, and influent headworks screening. Construction should conclude by spring 2023.

16. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

We have exceeded Dominion's mercury limits for two recent tests. In-house testing equipment has been received which will be used for comparing to the third re-test to be performed by the source tester. Carbon has been replaced to hopefully allow for a passing test result.

The current odor control system will remain in place, but an additional system will be placed around the biosolids area to help reduce odors.

17. AWARD CURED-IN-PLACE-PIPE (CIPP) BID:

The CIPP bid results were reviewed along with the engineer's estimate of the project. Two bids were received, PEC, Inc. located in Montana and Whitaker Construction located in Brigham City. PEC was the low bidder at \$295,950.00. The Notice to proceed will be issued mid-January 2023, with the work to be completed the end of November 2023.

After further review motion was made by Kendalyn Harris seconded by Gina Hirst to award the CIPP bid to PEC, Inc. in the amount of \$295,950.00. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Harris and Westergard voting "aye".

18. DISCUSS ACCESSORY DWELLING UNIT (ADU) POLICY:

For the past several months District staff has been working on an ADU policy. The five cities served by the District have been contacted regarding their policies in an attempt to put together a uniform District policy. Each city has a different policy, making it somewhat difficult to put together a fair program. Staff will continue to work on this program.

19. CONSIDER APPOINTMENT OF AUDITOR - 2022 AUDIT:

Our previous audit firm notified us earlier this year they will no longer perform government audits. Proposals were requested from several companies and the results reviewed with the Board. Based on the proposals staff recommended retaining Squire & Company, PC, to perform the 2022 Audit. After some discussion motion was made by Gina Hirst seconded by Ryan Westergard to approve Squire & Company, PC, to perform the 2022 audit. Motion carried unanimously with Trustees Burningham, Hirst, Preece and Westergard voting "aye".

20. DISCUSS TRUSTEE VACANCY:

With the sudden death of John Davies, one of the District's elected At-Large trustee positions, Matt Myers reviewed the State Statute requirements for filling this mid-term vacancy. Legal counsel will be contacted to confirm the timeline and appointment process as discussed.

21. SELECTION OF COMMITTEE'S (AUDIT, ENGINEERING, PERSONNEL, WRR PROJECT MANAGEMENT):

At last month's meeting this item was tabled until a full Board was available to fill the vacancies of the various committees. One exception was the WRR Project Management Committee. They will need to meet at least once more this year. Gina Hirst volunteered to sit on this committee to fill the position vacated by John Davies.

Motion was made by Ryan Westergard seconded by Gina Hirst to approve the WRR Committee assignment and to table the selection of the remaining committee assignments until a later date. Motion carried unanimously with Trustees Burningham, Preece, Hirst and Westergard voting "aye".

22. GENERAL MANAGER'S REPORT:

A. ELIMINATION OF TAXING AUTHORITY - REPORT.

It appears that the bill to eliminate taxing authority for public water agencies has changed into an effort to conduct a study into the ramifications of such a piece of legislation. This has major implications with regards to public bond financing and existing bond covenant requirements. The wastewater community will be involved in this effort in some capacity, under the implications that this may have on sewer utilities.

B. INTENT TO UPDATE IMPACT FEE FACILITIES PLAN AND IMPACT FEE ANALYSIS.

The District is in the process of updating its Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis.

C. DISTRICT EMAIL ADDRESS - BOARD MEMBERS.

The possibility of implementing a District email for Trustees was discussed. This is due to the requirement of having their email published for the public to contact them. District staff will work on a generic District email that forwards to a preferred email address for each Trustee.

23. NEXT MEETING SCHEDULED:


The next meeting has been scheduled for Thursday, 1 December 2022, 5:00 p.m.

24. DISMISSAL:

The Chair declared the meeting adjourned at 8:32 p.m.



Chair, Board of Trustees



Clerk