

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING & PUBLIC HEARING
1 December 2022

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair (via videoconference)
Gina Hirst	Trustee
Brian Horrocks	Trustee (excused 6:30 pm)
Kendalyn Harris	Trustee
Ryan Westergard	Trustee (arrived 5:13 pm)

Others meeting with the Board:

Matt Myers	Acting General Manager
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Lanese Hendrickson	Engineer
Mark Anderson	Attorney/Fabian Vancott
Beverly Westle	EIP Ventures LLC
Lester Krone	EIP Ventures LLC
Ron Mortensen	Resident, Bountiful
Deby Marshall	Resident, West Bountiful
Heather Anderson	Resident, Bountiful

1. OPEN MEETING:

The meeting was called to order at 5:05 p.m.

2. MINUTES:

The Chair then asked for comments of the regular Board Meeting held 17 November 2022. After consideration motion was made by Brian Horrocks seconded by Gina Hirst to accept the Minutes as presented. Motion carried unanimously with Trustees Burningham, Hirst, Horrocks and Harris voting "aye",

3. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 33143 and 33153. After consideration and some review motion was made by Gina Hirst seconded by Brian Horrocks to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

4. APPROVAL OF SEWER LINE DEEDS:

A. CREEK SIDE VIEWS SUBDIVISION - PROJET NO. 11-21.

The Deed for Creek Side Views Subdivision, located in Bountiful, has been received. The total sewer costs for this development are \$122,149.00.

Motion was made by Ryan Westergard seconded by Brian Horrocks to accept the Deed for Creek Side Views Subdivision. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

5. ADOPT 2023 BOARD MEETING SCHEDULE:

After some review and discussion motion was made by Gina Hirst seconded by Ryan Westergard to approve the 2023 Board Meeting Schedule as discussed. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

6. WASATCH RESOURCE RECOVERY (WRR) PROJECT REPORT:

The re-test completed for mercury was successful, which let WRR begin sending gas back to the grid at an average of approximately 500 dekatherms per day. Operations staff has been able to send all gas to grid when the gas upgrading skid is running, so nothing is being flared.

The new membranes ordered for gas upgrading are expected to arrive in mid-December. ALPRO has negotiated a new contract rate for gas sales.

7. SOUTH PLANT PROJECT PROGRESS REPORT:

Not much change since the last meeting.

8. NORTH PLANT PROJECT PROGRESS REPORT:

We are currently working on the draft facilities plan with Aqua Engineering.

9. CONSIDER APPROVAL OF DAVIS COUNTY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS SUB-AWARD AGREEMENT (ARPA):

This Agreement has been reviewed by District's legal counsel. The amount requested from Davis County was \$637,000, but there has been some indication that the County will provide funding in excess of that amount. Funds would go towards design and engineering of North Plant upgrades.

Motion was made by Kendalyn Harris seconded by Gina Hirst to approve the Davis County ARPA Agreement as discussed pending finalization of the scope of work. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

10. DISCUSS TRUSTEE VACANCY - REVIEW LEGAL NOTICE AND TIMELINE:

The State Statute requirement for filling a mid-term vacancy was reviewed by the Board. Discussion also included a review of the public notice to be published and the timeline for appointing someone to fill the vacancy.

11. GENERAL MANAGER'S REPORT:

A. FABRICATION OF BUSHINGS/SLEEVES.

Several bushings/sleeves for one of the pumps at WRR required replacement. The new cost from the manufacturer was \$400 each. Mike Bradshaw, lead maintenance for the District was able to fabricate replacements for \$60 each.

B. 2023 CASUALTY & LIABILITY INSURANCE.

No changes made from 2022 other than an increase for inflation. We will take a close look next year and possibly bid out.

12. OPEN PUBLIC HEARING TO RECEIVE PUBLIC INPUT WITH RESPECT TO THE DISTRICT'S 2023 TENTATIVE BUDGET (6:20 P.M.):

Motion was made by Gina Hirst seconded by Ryan Westergard to open the public hearing. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

A. PRESENTATION.

Mark Katter and Matt Myers reviewed the proposed tentative budget for 2023. The only changes from the budget presented in October include adjusted costs for the four trucks to be purchased (due to the current shortage of trucks, the District did not purchase any new trucks in 2022), casualty and property insurance increases and the reduced cost of the CIPP project.

B. PUBLIC COMMENTS.

Ron Mortensen, Resident of Bountiful

Q: Did the District give employees a COLA? If so, what amount:

A: The Board authorized an 8.6% COLA and some merit increases. The District has lost three employees this year seeking higher wages.

Comment: Mr. Mortensen not opposed to the increase. The District has an excellent staff and is always looking for ways to keeping costs down.

Deby Marshall, Resident of West Bountiful

Q. Why is the debt service higher in the 2023 budget?

A. New bond payments become due beginning in 2023.

Heather Anderson, Resident of Bountiful

Comment: Also in favor of increase in order to keep good employees.

C. CLOSE PUBLIC HEARING.

There being no further comments motion was made by Gina Hirst seconded by Ryan Westergard to close the public hearing. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

13. CONSIDER RESOLUTION NO. 107-23 - ADOPTING 2023 BUDGET:

Motion was made by Gina Hirst seconded by Ryan Westergard to approve Resolution No. 107-23 adopting the 2023 Budget. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

14. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF AN INTEREST IN REAL PROPERTY:

Motion was made by Gina Hirst seconded by Ryan Westergard to go into closed session. Motion carried unanimously via a roll call vote with Trustees Burningham, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting closed at 6:35 p.m.

Motion was made by Kendalyn Harris seconded by Gina Hirst to return to the open session of the meeting. Motion carried unanimously with Trustees Burningham, Hirst, Preece, Harris and Westergard voting "aye".

The Chair declared the meeting opened at 7:22 p.m.

15. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 19 January 2023, 5:00 p.m.

16. ADJOURN:

The Chair declared the meeting adjourned at 7:24 p.m.



Clerk


Chair, Board of Trustees