

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
7 December 2023

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair
Len Arave	Trustee
Gina Hirst	Trustee
Brian Horrocks	Trustee (via videoconference)
Kendalyn Harris	Trustee (arr. 5:10 pm)
Ryan Westergard	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk
Lanese Hendrickson	Assistant General Manager
Susanne Monsen	Administrative Asst/Asst Clerk
Mark Anderson	Attorney, Fabian Vancott
Jake Scott	Resident, Centerville
Ron Mortensen	Resident, Bountiful

1. OPEN MEETING:

The Chairman called the meeting to order at 5:00 p.m.

2. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF REAL PROPERTY:

Motion was made by Ryan Westergard seconded by Len Arave to go into closed session. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

The Chair declared the meeting closed at 5:03 p.m.

Motion was made by Gina Hirst seconded by Len Arave to return to the open session of the meeting. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting opened at 5:45 p.m.

3. APPROVAL OF MINUTES:

The Chairman asked for comments of the regular Board Meeting held 16 November 2023. After consideration motion was made by Gina Hirst seconded by Mark Preece to accept the Minutes as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

4. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report ending November/2023 was presented for review. The combined Revenue Budget has received 83% in revenues. The Collection System is 87% expended; Treatment Plants are 83% expended; Industrial Pretreatment is 89% expended; Capital Expansion is 93% expended; Water Quality Group (JR/FB) is 83% expended; OU2 Remediation is 70% expended; Water Quality Group (UT LK) is 70% expended; and General & Admin is 87% expended. The budget ratio to calendar months is 92%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report ending November/2023 was presented for review. The Revenue Budget has received 91% in Revenues and is 81% expended. The budget ratio to calendar months is 92%.

5. INVESTMENT REPORT:

Current investments (November/2023) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$5.9 million at an interest rate of 5.4874% (funds are with PTIF); PTIF held approximately \$3.9 million at an interest rate of 5.4874%; and Moreton held approximately \$1.9 million at an interest rate of 4.6508%.

6. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 34456, 34489 and 34507. After further consideration motion was made by Gina Hirst seconded by Len Arave to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

7. APPROVAL OF SEWER LINE DEEDS:

A. RENAISSANCE TOWNE CENTRE PHASE 3, PLAT 1 - PROJECT NO. 10-21.

The Deed for Renaissance Towne Centre Phase 3, Plat 1, located at 1700 South Renaissance Towne Drive in Bountiful, has been received. The total sewer costs for this development are \$144,398.00.

Motion was made by Len Arave seconded by Mark Preece to accept the Deed for Renaissance Towne Centre Phase 3, Plat 1. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

8. ADOPT 2024 MEETING SCHEDULE:

After some review and discussion motion was made by Len Arave seconded by Gina Hirst to approve the 2024 Board Meeting Schedule as discussed. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

9. 2024 INSURANCE RENEWAL - REVIEW:

Staff met with Darrell Child, Olympus Insurance Agency earlier this week. Olympus currently insures the District and Wasatch Resource Recovery. The coverage for 2024 remains approximately the same, with the addition of new processes built/completed in 2023. This will increase our premiums for 2024 approximately 15%. The proposed 2024 budget that will be reviewed in the Public Hearing has been updated to reflect this increase.

10. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 19 January 2024, 6:00 p.m.

11. DISMISSAL:

The Chairman declared the meeting adjourned at 6:00 p.m.



Clerk


Chair, Board of Trustees