

SOUTH DAVIS SEWER DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
20 October 2022

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

|                   |            |
|-------------------|------------|
| Howard Burningham | Chair      |
| Mark Preece       | Vice-Chair |
| Brian Horrocks    | Trustee    |
| Kendalyn Harris   | Trustee    |
| Ryan Westergard   | Trustee    |

Excused:

|             |         |
|-------------|---------|
| John Davies | Trustee |
|-------------|---------|

Others meeting with the Board:

|                    |                                |
|--------------------|--------------------------------|
| Matt Myers         | Acting General Manager         |
| Mark Katter        | Accounting Manager/Clerk       |
| Susanne Monsen     | Administrative Asst/Asst Clerk |
| Lanese Hendrickson | Engineer                       |
| Deby Marshall      | Resident/West Bountiful        |

1. OPEN REGULAR MEETING:

The Chair called the meeting to order at 5:26 p.m.

2. SELECTION OF CHAIR, VICE-CHAIR & COMMITTEES:

Motion was made by Ryan Westergard seconded by Brian Horrocks to appoint Howard Burningham as Board Chair. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

Motion was made by Ryan Westergard seconded by Brian Horrocks to appoint Mark Preece as Board Vice-Chair. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

Centerville City has not yet appointed a representative to fill the unexpired term of Dee Hansen and John Davies has been excused. Rather than make appointments for the various committees, the Board felt it would be better to hold this item until next meeting.

Motion was made by Ryan Westergard seconded by Mark Preece to table this item until the November meeting. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

3. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 15 September 2022. After consideration motion was made by Mark Preece seconded by Kendalyn Harris to accept the Minutes as presented. Motion carried unanimously with Trustees Burningham, Preece, and Westergard voting "aye".

4. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report ending September/2022 was presented for review. The combined Revenue Budget has received 79% in revenues; The Collection System is 69% expended; Treatment Plants are 88% expended; Industrial Pretreatment is 77% expended; Capital Expansion is 49% expended; Water Quality Group (JR/FB) is 53% expended; OU2 Remediation is 74% expended; Water Quality Group (Utah Lake) is 81% expended; and General & Admin is 63% expended. The budget ratio to calendar months is 75%.

B. WASATCH RESOURCE RECOVERY (WWR).

The Budget Report ending September/2022 for WRR was presented for review. The Revenue Budget has received 22% in revenues and is 75% expended. The budget ratio to calendar months is 75%.

5. INVESTMENT REPORT:

Current investments (September/2022) are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$9.6 million at an interest rate of 2.4449% (funds are with PTIF); PTIF held approximately \$5.7 million at an interest rate of 2.4449%; and, Moreton held approximately \$1.8 million at an interest rate of 2.1734%.

6. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 32889, 32958, 32959 and 32991. After consideration and some review motion was made by Kendalyn Harris seconded by Ryan Westergard to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

7. UTAH ASSOCIATION OF SPECIAL DISTRICTS - APPOINT MEMBER AND ALTERNATE:

After consideration motion was made by Brian Horrocks seconded by Mark Preece to appoint Howard Burningham as Member and Ryan Westergard as Alternate Member. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

8. REVIEW RECOMMENDED REVISIONS TO 2022 BUDGET:

The revisions and adjustments to the 2022 Budget were reviewed previously in the Work Session. Several items were adjusted to reflect actual experience to date and to balance the overall Budget. The majority of the revisions were housekeeping items.

9. CONSIDER RESOLUTION NO. 107-22 (1ST AMENDMENT) - 2022 BUDGET:

Motion was made by Ryan Westergard seconded by Brian Horrocks to amend the 2022 Budget through Resolution No. 107-22 (1st Amendment) as presented. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

10. CONSIDER ENGINEERING COMMITTEE RECOMMENDATIONS FOR THE PROPOSED 2023 TENTATIVE BUDGET:

After consideration motion was made by Ryan Westergard seconded by Mark Preece to adopt the Engineering portion of the proposed Budget for 2023 as presented and reviewed in the Work Session. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

11. PERSONNEL COMMITTEE RECOMMENDATIONS:

The Personnel Committee reviewed the items as previously discussed, including an 8.6% COLA and merit raises. After consideration motion was made by Mark Preece seconded by Ryan Westergard to adopt the Personnel portion of the proposed Budget for 2023 as presented and reviewed in the Work Session. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

12. REVIEW AND ADOPT TENTATIVE BUDGET FOR 2023:

After consideration motion was made by Brian Horrocks seconded by Kendalyn Harris to adopt the Tentative 2023 Budget as presented and reviewed in the Work Session. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

13. SET PUBLIC HEARING (12/1/22):

Motion was made by Mark Preece seconded by Brian Horrocks to authorize the Public Hearing to adopt the final 2023 Budget on 1 December 2023. Motion carried unanimously with Trustees Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

14. BIOSOLIDS BENEFICIAL USE AND LAND USE REGULATIONS - REPORT:

The Board was informed of a possibility for potential legislation to help ensure beneficial use of biosolids in land application considering possible conflicts with land use ordinances where applicable. Discussion was intended to explore potential problems with possible legislation. The suggestion was made to meet with the Utah League of Cities and Towns for their feedback, which would likely determine the ultimate feasibility of this idea.

15. SOUTH PLANT REHABILITATION & NUTRIENT REMOVAL PROJECT - REPORT:

The South Plant should be substantially completed by the end of this year including paving, gates, new influent screens, gas safety equipment, etc. Weather could possibly delay paving until spring. The District's Collection Superintendent found some free mulch and hauling to fill the odor biofilter constructed at the roughing filter. That project is now nearly complete.

16. NORTH PLANT REHABILITATION & NUTRIENT REMOVAL PROJECT - REPORT:

District staff is working with Aqua Engineering on completion of the capital facilities plan. This is due in December. However, it is anticipated that completion and submittal will occur by October 24<sup>th</sup>.

Once completed, the capital facilities plan will form the basis for an impact fee facilities plan which will help determine any adjustment needed to District impact fees going forward. This effort will be completed by early 2023.

North Plant upgrade design continues, but will be delayed in some respects for response from the Division of Water Quality (DWQ) on the capital facilities plan.

17. WASATCH RESOURCE RECOVERY (WRR) - REPORT:

The process for evaluation of interest in the purchase of WRR continues slightly behind schedule. There is significant interest in the project. The tentative schedule anticipates preliminary offers being obtained before Thanksgiving. WRR operations continue as usual with difficulty where usually reported (scaling, feedstock contamination, etc.). The most recent quarterly biomethane analysis showed unusually high mercury results which is likely an error. Retesting is being scheduled possibly as early as November 29<sup>th</sup>. This unfortunately did cause Dominion to shut in sales gas until mercury is verified to be in compliance.

18. GENERAL MANAGER'S REPORT:

A. ROCKY MOUNTAIN POWER - WATTSMART PROGRAM.

The new compressor installed at the WRR gas upgrading system qualified for a Rocky Mountain Power WattSmart incentive rebate of \$402,776.00. This is a very large rebate and Rocky Mountain Power would like to memorialize it with a presentation at the November Board Meeting.

B. ENVIRONMENTAL PROTECTION AGENCY (EPA) - AMMONIA STANDARD.

The Utah Water Quality Board authorized DWQ staff to move forward with rulemaking on implementing the new EPA water quality standard on ammonia. This will allow for use of the demonstration made by Wasatch Front Water Quality Council that the subject sensitive species are absent from receiving waters and recalculate a likely slightly higher limit for ammonia at the North and South Plants.

19. NEXT MEETING SCHEDULED:

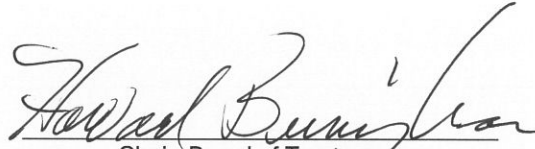
The next meeting has been scheduled for Thursday, 18 November 2021, 5:00 p.m.

20. DISMISSAL:

The meeting ended at 6:37 p.m.



Clerk

  
Chair, Board of Trustees