

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
27 April 2023

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair
Len Arave	Trustee (via videoconference)
Gina Hirst	Trustee (arrived 5:50 pm)
Brian Horrocks	Trustee (via videoconference)(exc.6:37 pm)
Kendalyn Harris	Trustee (exc. 6:16 pm)
Ryan Westergard	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Gary Davis	Resident, Bountiful

1. OPEN MEETING:

The meeting was called to order at 5:00 p.m.

2. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 16 March 2023. After consideration motion was made by Mark Preece seconded by Brian Horrocks to accept the Minutes as presented. Motion carried with Trustees Burningham, Arave, Preece, Horrocks and Westergard voting "aye",

The Chair then asked for comments of the special Board Meeting held 27 March 2023. After consideration motion was made by Ryan Westergard seconded by Mark Preece to accept the Minutes as presented. Motion carried with Trustees Burningham, Arave, Preece, Horrocks and Westergard voting "aye",

3. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report ending March/2023 was presented for review. The combined Revenue Budget has received 38% in revenues. The Collection System is 25% expended; Treatment Plants are 26% expended; Industrial Pretreatment is 22% expended; Capital Expansion is 4% expended; Water Quality Group (JR/FB) is 18% expended; OU2 Remediation is 27% expended; Water Quality Group (UT LK) is 20% expended; and General & Admin is 35% expended. The budget ratio to calendar months is 25%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report ending March/2023 was presented for review. The Revenue Budget has received 28% in Revenues and is 24% expended. The budget ratio to calendar months is 25%.

4. INVESTMENT REPORT:

Current investments (March/2023) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$7.8 million at an interest rate of 4.8008% (funds are with PTIF); PTIF held approximately \$7.6 million at an interest rate of 4.8008%; and Moreton held approximately \$1.8 million at an interest rate of 3.9155%.

5. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 33563, 33574, 33631, 33704 and EFT 99998. After further consideration motion was made by Ryan Westergard seconded by Gina Hirst to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

6. APPROVAL OF SEWER LINE AGREEMENTS:

A. CANYON POINT IN CENTERVILLE PUD - PROJECT NO. 1-23.

Matt Myers recommended the Agreement for Canyon Point in Centerville PUD, located at 290 East Parrish Lane in Centerville, known as Project No, 1-23, be accepted.

Motion was made by Kendalyn Harris seconded by Mark Preece to accept the Agreement for Canyon Point In Centerville PUD. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

7. APPROVAL OF SEWER LINE EASEMENTS:

A. VILLAGE STATION AT EAGLEWOOD - PROJECT NO. 1-20.

This Easement covers two areas in this development where the sanitary sewer is not located within the dedicated street.

Motion was made by Ryan Westergard seconded by Kendalyn Harris to accept the Easement for Village Station At Eaglewood as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

8. APPROVAL OF SEWER LINE DEEDS:

A. VILLAGE STATION AT EAGLEWOOD - PROJECT NO. 1-20.

The Deed for Village Station At Eaglewood, located in North Salt Lake, has been received. The total sewer costs for this development are \$712,464.00.

Motion was made by Gina Hirst seconded by Kendalyn Harris to accept the Deed for Village Station At Eaglewood. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

9. CONSIDER APPROVAL OF MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP) ANNUAL REPORT FOR 2022:

The Annual Self-Assessment Report questionnaire from the Division of Water Quality addressing performance and planning issues for both operational and financial planning for the District was submitted for review by Matt Myers. The BOD (biochemical oxygen demand) and TSS (total suspended solids) loadings have been steadily increasing over the past five years at the North Plant confirming the need to add dewatering and a new digester. The same type of increases have been seen at the South Plant as well.

The Collection System had a very good year in 2022 with no sanitary sewer overflows (SSO). However, just this week we did experience a sewer backup into a residence. Matt reviewed Resolution No. 124 - No-Fault Sewer Backup Policy for the benefit of new Board Members.

10. CONSIDER 2023 CURED-IN-PLACE-PIPE (CIPP) CHANGE ORDER:

The District has bid out and budgeted for CIPP lining this year. During routine inspections of our existing sanitary sewer main lines an additional area located on 700 West from Center Street to 200 North in North Salt Lake has been identified as "urgent". This would include three sections of 18-inch diameter pipe (1,540 linear feet) for a cost of \$194,150.00.

Motion was made by Gina Hirst seconded by Kendalyn Harris to approve the CIPP Change Order as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

11. CONSIDER DOMAIN REGISTRATION (sdsdut.gov):

During the 2023 General Session of the Utah State Legislature, S.B. 127 (“Cybersecurity Amendments”) was introduced. This legislation, which was signed into law by Governor Spencer Cox on March 23, 2023, mandates that all governmental entities use .gov, .edu or .mil domains for the governmental entity’s website address and for the email addresses used by the governmental entity and its employees by January 1, 2025.

Motion was made by Kendalyn Harris seconded by Gina Hirst to approve updating the District’s domain in accordance with new legislation. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting “aye”.

12. CONSIDER GEOTECHNICAL CONTRACT FOR NORTH PLANT UPGRADES:

The District requested and received two RFP’s (request for proposals) for this scope of work. The RFP’s were scored by staff and Aqua Engineering and reviewed with the Board. There was a very wide spread between the two companies. Matt Myers recommended that Aqua review both submittals again to ensure nothing was missed or left out and then review the scope of service with Ninyo & Moore to make sure they fully understand prior to awarding.

Motion was made by Kendalyn Harris seconded by Gina Hirst to award the contract to Ninyo & Moore subject to final review by staff and Aqua Engineering. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting “aye”.

13. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF REAL PROPERTY:

Motion was made by Ryan Westergard seconded by Mark Preece to go into closed session. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting “aye”.

The Chair declared the meeting closed at 6:05 p.m.

Motion was made by Ryan Westergard seconded by Gina Hirst to return to the open session of the meeting. Motion carried unanimously with Trustees Burningham, Arave, Preece, Horrocks, Harris and Westergard voting “aye”.

The Chair declared the meeting opened at 6:16 p.m.

14. NORTH PLANT WASTELOAD ANALYSIS & PERMIT MODIFICATION - REPORT:

A study by David Richard of Oreohelix Consulting determined that some sensitive species including snails and mussels are absent in the receiving waters of the District’s plants. Some time ago, the District requested that the State recalculate the North Plant wasteload using the most recent ammonia criteria (2013) and assuming sensitive snails and mussels are absent from the receiving stream. The State has concluded recalculation which indicates that North Plant monthly average ammonia limits may end up being slightly less stringent than originally thought. Unfortunately, this will not reduce projected capital improvements to the North Plant, but it will help reduce operational expenses and difficulty when improvements are in place and operating.

15. RATE STUDY UPDATE:

Matt Myers reviewed an update to the current rate study as well as some recent regional and national sewer rate surveys. It will likely be necessary to consider a rate increase later this year to go into effect in January of 2024. Gina Hirst recommended including median adjusted gross income (MAGI) affordability index (1.14%) in calculations as a benchmark.

16. SOUTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

All major equipment has been installed. The new screens and all gates have been installed. Site cleanup including some painting and paving will be completed with the onset of summer weather. The State has been notified that we may have a TSS violation in March and April due to the bypass pumping which was necessary to install the screens and gates. We should be back in compliance in May.

17. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

We continue to make progress on design updates. The operations staff has been included in discussions.

18. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

We are experiencing vibration in the new compressor. The motor bearings need to be replaced and the motor aligned. Scaling continues to be a problem.

19. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 18 May 2023, 5:00 p.m.

20. DISMISSAL:

The Chair declared the meeting adjourned at 6:55 p.m.



Clerk



Chair, Board of Trustees