

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
15 September 2022

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Dee Hansen	Chair
Howard Burningham	Vice-Chair
Mark Preece	Trustee
Kendalyn Harris	Trustee
Brian Horrocks	Trustee
Ryan Westergard	Trustee

Excused:

John Davies	Trustee
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Others meeting with the Board:

Matt Myers	Acting General Manager
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Lanese Hendrickson	Engineer
Beverly Westle	EIP Ventures LLC
Eduard Remeev	EIP Ventures LLC

1. OPEN MEETING:

The Chair called the meeting to order at 5:07 p.m.

2. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 25 August 2022. After consideration motion was made by Mark Preece seconded by Brian Horrocks to accept the Minutes as presented. Motion carried with Trustees Hansen, Burningham, Preece, Harris, Horrocks and Westergard voting "aye".

3. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report for the period ending August/2022 was presented for review. The combined Revenue Budget has received 78% in revenues; The Collection System is 63% expended; Treatment Plants are 77% expended; Industrial Pretreatment is 68% expended; Capital Expansion is 40% expended; Water Quality Group (JR/FB) is 44% expended; OU2 Remediation is 71% expended; Water Quality Group (Utah Lake) is 73% expended; and General & Admin is 58% expended. The budget ratio to calendar months is 68%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report for the period ending August/2022 was presented for review. The Revenue Budget has received 16% in revenues and is 66% expended. The budget ratio to calendar months is 68%.

4. INVESTMENT REPORT:

Current investments (August/2022) are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$10.0 million at an interest rate of 2.2131% (funds are with PTIF); PTIF held approximately \$5.3 million at an interest rate of 2.2131%; and, Moreton held approximately \$1.8 million at an interest rate of 2.1428%.

5. APPROVAL OF DISBURSEMENTS:

Trustees reviewed the Zions Bank check numbers 32793, 32810, 32819 and 32841. After consideration motion was made by Howard Burningham seconded by Ryan Westergard to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

6. APPROVAL OF SEWER LINE AGREEMENTS:

A. EAGLEWOOD COVE SUBDIVISION PHASE 15A - PROJECT NO. 8-22.

Matt Myers recommended the Agreement for Eaglewood Cove Subdivision Phase 15A, located in Wood Oaks Loop in North Salt Lake, known as Project No. 7-22, be accepted.

Motion was made by Kendalyn Harris seconded by Mark Preece to authorize the Chair to sign the Agreement for Eaglewood Cove Subdivision Phase 15A. Motion carried unanimously with Trustees Hansen, Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

7. WASATCH RESOURCE RECOVERY (WRR) PROJECT REPORT:

Two potential prospects have met with District staff and visited the WRR facility with more visits scheduled. Beverly Westle of EIP Ventures, LLC, explained the process and time frame involved. We hope to have everything completed by the end of the first quarter of 2023.

8. SOUTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT REPORT:

The South Plant project is nearing completion. The lip addition on the MBBR has been completed and preparations are being made for final driveway/asphalt surfacing.

9. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT:

Aqua Engineering is working on the design of the proposed new facilities and sizing processes as well as the Facilities Plan update, which is required by the Division of Water Quality.

10. CONSIDER LEASE OF 1-ACRE PARCEL EAST OF LEGACY PARKWAY:

We have been approached by a company who would like to utilize a District-owned parcel east of the Legacy Parkway on 1200 North as a tree nursery. It doesn't appear this is feasible due to the amount of wetlands on the parcel.

11. CONSIDER CHEMICALLY ENHANCED PRIMARY TREATMENT (CERT) WORK ORDER:

Chemical (ferric sulfate) phosphorus removal is going to be the primary means for controlling phosphorus at both treatment plants moving forward. Jacobs Engineering has prepared a proposal for evaluating the current system and practice for dosing ferric sulfate at the South Plant and will provide a written report on potential improvements or recommendations to ensure the continued success of this process.

Motion was made by Kendalyn Harris seconded by Howard Burningham to approve the work order as presented. Motion carried unanimously with Trustees Hansen, Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

12. CONSIDER ETHICS COMMITMENT AND CONFLICT OF INTEREST FORMS:

As discussed at the August Board Meeting, the Board had no objection to signing an ethics commitment form or conflict of interest form on an annual basis. They felt this would be a good idea to review with employees as well.

Motion was made by Ryan Westergard seconded by Kendalyn Harris to perform this task on an annual basis as discussed. Motion carried unanimously with Trustees Hansen, Burningham, Preece, Horrocks, Harris and Westergard voting "aye".

13. SCHEDULE ENGINEERING AND PERSONNEL COMMITTEE MEETINGS - 2023 BUDGET:

A. ENGINEERING COMMITTEE.

In preparation for the 2023 Budget, the Engineering Committee (John Davies, Brian Horrocks, Mark Preece) will meet at the District Office on Thursday, 20 October 2022, at 3:00 p.m.

B. PERSONNEL COMMITTEE.

In preparation for the 2023 Budget, the Personnel Committee (Howard Burningham, Kendalyn Harris, Mark Preece) will meet at the District Office on Thursday, 20 October 2022, at 3:00 p.m.

14. GENERAL MANAGER'S REPORT:

A. RATE SCHEDULE AND IMPACT FEES.

Zions Public Finance is working on updating the rate schedule presented a year ago factoring in additional costs for inflation and supply chain issues. They are also studying Impact Fees and will present their findings when completed.

B. RESIGNATION - CHAIR, BOARD OF TRUSTEES.

Dee Hansen announced he was resigning from the Board of Trustees at the end of the September meeting. Centerville City will appoint a representative to fill the vacated position which term will expire in December 2023. Matt Myers presented the Chair a plaque commemorating 26 years of service on the Board and a gift certificate and thanked Dee for his participation and support throughout the years.

15. NEXT MEETING SCHEDULED:

A work session for the 2023 Budget has been scheduled for Thursday, 20 October 2022, 3:00 p.m. The next regular meeting has been scheduled for Thursday, 20 October 2022, 5:00 p.m.

16. DISMISSAL:

The Chair declared the meeting adjourned at 7:04 p.m.


Chair, Board of Trustees


Clerk