

SOUTH DAVIS SEWER DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
17 February 2022

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Dee Hansen	Chair (via videoconference)
Howard Burningham	Vice-Chair
John Davies	Trustee (via videoconference)
Kendalyn Harris	Trustee (excused 6:15 pm)
Brian Horrocks	Trustee
Mark Preece	Trustee
Ryan Westergard	Trustee

Others meeting with the Board:

Dal Wayment	General Manager/Treasurer
Matt Myers	Assistant General Manager
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Lanese Hendrickson	Engineer
Deby Marshall	Resident, West Bountiful
Ron Mortensen	Resident, Bountiful (via videoconference)

1. OPEN MEETING:

The Vice-Chair called the meeting to order at 5:02 p.m.

2. APPROVAL OF MINUTES:

The Vice-Chair asked for comments of the regular Board Meeting held 20 January 2022. After consideration motion was made by Ryan Westergard seconded by Mark Preece to accept the Minutes as presented. Motion carried with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

3. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report for the period ending January/2022 was presented for review. The combined Revenue Budget has received 37% in revenues; The Collection System is 12% expended; Treatment Plants are 8% expended; Industrial Pretreatment is 10% expended; Capital Expansion is 3% expended; Water Quality Group (JR/FB) is 5% expended; OU2 Remediation is 5% expended; Water Quality Group (Utah Lake) is 5% expended; and General & Admin is 10% expended. The budget ratio to calendar months is 8%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report for the period ending January/2022 was presented for review. The Revenue Budget has received 3% in revenues and is 6% expended. The budget ratio to calendar months is 8%.

4. INVESTMENT REPORT:

Current investments (January/2022) are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$12.9 million at an interest rate of 0.3987% (funds are with PTIF); PTIF held approximately \$4.1 million at an interest rate of 0.3987%; and, Moreton held approximately \$1.8 million at an interest rate of 0.9907%.

5. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check number 32095. After consideration motion was made by John Davies seconded by Dee Hansen to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Harris, Preece, Horrocks and Westergard voting "aye".

6. APPROVAL OF SEWER LINE AGREEMENTS:

A. PHELAN LIGHT INDUSTRIAL - PROJECT NO. 1-22.

Mr. Wayment recommended the Agreement for Phelan Light Industrial, located at approximately 2600 South 1350 West in Woods Cross, known as Project No. 1-22, be accepted.

Motion was made by Mark Preece seconded Brian Horrocks to authorize the Vice-Chair to sign the Agreement for Phelan Light Industrial. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Harris, Preece, Horrocks and Westergard voting "aye".

7. APPROVAL OF SEWER LINE EASEMENTS:

A. (Project FKA) EAGLEPOINTE ESTATES PHASE 19 - PROJECT NO, 1-14.

Sanitary sewer main lines were installed in 2014 to serve the development formerly known as (fka) Eaglepointe Estates Phase 19 development. Shortly after the sewer lines (and other utilities) were installed a land slide occurred. Ownership of this area was given to North Salt Lake City in 2021, but the sanitary sewer project was never completed by the original developer. Last year an individual purchased three lots in this area from the City and now wants to connect to this sewer. Staff worked with North Salt Lake to complete the outstanding items. Since the original plat has been abandoned, the City has given an Easement to the District for access and future maintenance of the sanitary sewer lines in this area.

B. CREEK SIDE VIEWS - PROJECT NO. 11-21.

In order to serve the Creek Side Views development located at approximately 1300 South 700 East an Easement through property owned by Bountiful City at approximately 1250 South 600 East is necessary.

Motion was made by Kendalyn Harris seconded by Ryan Westergard to approve and accept these Easements as discussed. Motion carried unanimously with Trustees Hansen, Burningham Davies Harris, Preece, Horrocks and Westergard voting "aye".

8. APPROVAL OF SEWER LINE DEEDS:

A. (Project FKA) EAGLEPOINTE ESTATES PHASE 19 - PROJECT NO. 1-14.

The Deed for the sanitary sewer lines located with the development fka as Eaglepointe Estates Phase 19, located in North Salt Lake, has been received. The total sewer costs for this development are \$33,496.00.

B. SHAMROCK VILLAGE PHASES 7 & 8 SUBDIVISIONS - PROJECT NO. 3-20.

The Deed for Shamrock Village Phases 7 & 8 Subdivisions, located in Woods Cross, has been received. The total sewer costs for this development are \$200,591.00.

C. KATHRYN LANE PUD - PROJECT NO. 11-20.

The Deed for Kathryn Lane PUD, located in Bountiful, has been received. The total sewer costs for this development are \$64,000.00.

Motion was made by Dee Hansen seconded by Ryan Westergard to accept the Deeds for the development fka Eaglepointe Estates Phase 19, Shamrock Village Phases 7 & 8 Subdivisions and Kathryn Lane PUD. Motion carried unanimously with Trustees Hansen, Burningham Davies Harris, Preece, Horrocks and Westergard voting "aye".

9. COLLECTION SYSTEM ANNUAL REPORT:

The work done by Collection System personnel is tracked by work orders and is linked to the District's mapping system. Lanese Hendrickson, the District's engineer assigned to the Collection System, reviewed the statistics for the work performed in 2021. The Collection System crews had a productive year despite challenges encountered by the pandemic.

A. CYBER SECURITY.

Lanese Hendrickson also coordinates the District's computers, GIS program and software. Cyber security becomes increasingly important as the District transitions to SCADA and instrumentation and control of its process operations. The District, in conjunction with its IT consultant and with our insurance carrier have been extensively reviewing and upgrading the District's cyber security system.

10. PROPOSED CHANGES TO GOVERNMENT RECORDS ACCESS AND MANAGEMENT ACT (GRAMA) INFRASTRUCTURE SECURITY:

A bill has been introduced at the current session of the legislature proposing that some public agency records be classified as confidential. This would be records that affect security issues. The need to balance transparency with the ability to protect personnel and assets was discussed. The Board generally supports this legislation.

11. SOUTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT REPORT:

Matt Myers, Assistant General Manager and chief engineer, reviewed construction progress at the South Plant. This project is nearing completion. The schedule is still affected by supply chain issues, but quality of construction is excellent and we are basically on schedule.

12. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT REPORT:

Because of concerns raised by problems encountered with the algae nutrient removal process we have requested a two-year extension on the compliance schedule with the Division of Water Quality (DWQ) to study and resolve this issue. Engineering, design and construction of plant rehabilitation projects will continue in the meantime.

13. WASATCH RESOURCE RECOVERY (WRR) PROJECT REPORT:

A. CONSIDER JOINT ENGINEERING STUDY WITH WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT INVESTIGATING THE USE OF WIWMD ORGANIC WASTE AS A FEED STOCK.

The District and Wasatch Integrated Waste Management District (WIWMD) have had discussions over the last several years regarding how we could work together to recover organic waste being sent to the landfill and convert it to energy in the WRR project. There are a number of successful projects operating particularly in California. Representatives from both Districts have conducted site visits to become familiar with these processes. Both staffs recommend a joint engineering study to evaluate the technical and economic details of a joint project.

After consideration motion was made by Mark Preece seconded by Brian Horrocks to perform a joint engineering study as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks and Westergard voting "aye".

14. CONSIDER HIRING A PLANT PROCESS ENGINEER:

With the added complexity of processes and equipment added to both of the District's treatment plants during rehabilitation and construction of nutrient removal facilities and with the more complex process issues found in the WRR project additional staff resources are needed to effectively manage them. A summary of engineering needs was reviewed.

Motion was made by Mark Preece seconded by Ryan Westergard to hire a plant process engineer as discussed. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks and Westergard voting "aye".

15. GENERAL MANAGER'S REPORT:

A. MISTY RIVER PROJECT - NORTH SALT LAKE.

It appears that the Misty River project west of the Jordan River will not be proceeding.

16. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 17 March 2022, 5:00 p.m.

17. DISMISSAL:

The Vice-Chair declared the meeting adjourned at 7:40 p.m.

  
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Vice-Chair, Board of Trustees

  
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Clerk